

RESOLUTION NO. 2020-15

**AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES
WITH HF&H CONSULTANTS, LLC
FOR THE MPWD WATER RATE STUDY AND FINANCIAL PLAN
IN THE AMOUNT OF \$47,926, PLUS A 10% CONTINGENCY OF \$4,800,
FOR A TOTAL PROJECT BUDGET OF \$52,726**

* * *

MID-PENINSULA WATER DISTRICT

WHEREAS, the Board's Strategic Plan – Element #5 Financial Management, Priority No. 5-1/20 established a goal to have a 5-year rate plan and Proposition 218 process completed by July 2020; and

WHEREAS, the General Manager during discussion of the Fiscal Year 2020/2021 Operating Budget with the Board's Finance Committee and at a subsequent regular meeting with the entire Board stated that a water rate adjustment was not needed for Fiscal Year 2020/2021, but recommended engaging a consultant to conduct a five-year rate study and financial model for a potential water rate adjustment at the beginning of Fiscal Year 2021/2022; and

WHEREAS, District staff issued a Request for Proposals on April 9, 2020 for interested consultants to propose on the five-year rate study and financial plan with a due date of June 3, 2020; and

WHEREAS, an internal review committee comprised of the General Manager, two other managers and three supervisors read, scored and ranked the six (6) proposals received; and

WHEREAS, the internal review committee all agreed that the best value and most responsive for the five-year rate study and financial model was from the proposal submitted by HF&H Consultants.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Mid-Peninsula Water District that a professional services agreement is awarded to HF&H Consultants, LLC of Walnut Creek, CA to perform a five-year rate study and financial

model for the District in the amount listed in their proposal dated June 3, 2020 of \$47,926, plus a ten percent (10%) contingency of \$4,800.00, for a total project budget of \$52,726.00.

REGULARLY PASSED AND ADOPTED this 25th day of June 2020.

AYES: Directors Schmidt, Vella, Warden, Wheeler, Zucca

NOES: 0

ABSENCES: 0

ABSTENTIONS: 0


PRESIDENT, BOARD OF DIRECTORS

ATTEST:


SECRETARY OF THE BOARD